**ALPS INDUSTRIES LIMITED**

**BRIEF AGENDA FOR THE MEETING OF INDEPENDENT DIRECTORS BEARING NUMBER 2/2017-18 TO BE HELD ON FRIDAY SEPTEMBER 8, 2017, AT 3:00 P.M. AT 57/2, SITE-IV, SAHIBABAD INDL. AREA, GHAZIABAD (U.P.)**

|  |  |
| --- | --- |
| ***SL.*** | ***ITEMS*** |
| ***NO.*** |  |
|  |  |
| *1.* | *To grant leave of absence* |
|  |  |
| *2.* | *To consider and confirmation of the minutes of the meeting of independent directors meeting held on May 30, 2017.* |
|  |  |
| *3.* | *To consider and review the performance of non-independent directors and the board as a whole.* |
|  |  |
| *4.* | *To consider and review the performance of the chairperson of the company, taking into account the views of executive directors and non-executive directors.* |
|  |  |
| *5.* | *To consider and approve review and assess the quality, quantity and timeliness of flow of information between the company management and the board that is necessary for the board to effectively and reasonably perform their duties.* |
|  |  |
| *6.* | *To take note of legal updates related to independent directors.* |
|  |  |
| *7.* | *Any other business with the permission of chair.* |

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**ALPS INDUSTRIES LIMITED**

**BRIEF AGENDA FOR THE MEETING OF STAKEHOLDER RELATIONSHIP COMMITTEE BEARING NO. 2/2017-18 TO BE HELD ON FRIDAY SEPTEMBER 8, 2017, AT 3:15 P.M. AT 57/2, SITE -IV, SAHIBABAD INDL. AREA, GHAZIABAD (U.P).**

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|  |  |
| --- | --- |
| **SL.** | **ITEMS** |
| **NO.** |  |
|  |  |
| 1. | *To grant leave of absence to the members if any.* |
|  |  |
| 2. | *To consider and take on record the minutes of the last Committee Meeting held on May 30, 2017.* |
|  |  |
| 3. | *To take note on the status of Stakeholder’s Grievances as on June 30, 2017.* |
|  |  |
| 4. | *To take note of the compliance certificates under Corporate Governance and SEBI (Prohibition of Insider Trading) Regulations, 2015, as per Statutory requirements.* |
|  |  |
| 5. | *To take note of the Reconciliation of Share Capital Audit Certificate for the quarter ended on June 30, 2017.* |
|  |  |
| 6. | *To take note of each of the Certificates send to CDSL and NSDL by the RTA.* |
|  |  |
| 7. | *To take note of Transfer of Shares.* |
|  |  |
| 8. | *Any other matter with the permission of the chair.* |

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**ALPS INDUSTRIES LIMITED**

**BRIEF AGENDA FOR THE MEETING OF AUDIT COMMITTEE BEARING NO. 2/2017-18 TO BE HELD ON FRIDAY SEPTEMBER 8, 2017 AT 3:30 P.M. AT 57/2, SITE -IV, SAHIBABAD INDL. AREA, GHAZIABAD (U.P).**

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|  |  |
| --- | --- |
| ***SL.***  ***NO.*** | ***ITEMS*** |
|  |  |
| *1.* | *To grant leave of absence.* |
|  |  |
| *2.* | *To consider and approve the minutes of the last meeting of Members of Committee held on May 30, 2017* |
|  |  |
| *3.* | *To review the Statement of Action Taken on from the last meeting.* |
|  |  |
| *4.* | *To review the related party and subsidiary companies transaction for the quarter and period ended on 30th June, 2017.* |
|  |  |
| *5.* | *To consider and review of status of term loans/working capital outstanding for the quarter and period ended on 30th June, 2017.* |
|  |  |
| *6.* | *To consider and recommend the Unaudited Financial Results for the quarter ended on 30th June, 2017.* |
|  |  |
| *7.* | *To review the Internal Audit System for the Financial Year 2017-2018.* |
|  |  |
| *8.* | *To review the Compliance Report in terms of the Corporate Governance for the quarter and period ended on 30th June, 2017.* |
|  |  |
| *9.* | *To consider and approve Status of Claims Receivables from Government Departments/Insurance Companies.* |
|  |  |
| *10.* | *To review the draft of “Limited Review Report” for the Quarter ended on June 30, 2017.* |
|  |  |
| *11.* | *Any other matter with the permission of the chairman.* |

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**ALPS INDUSTRIES LIMITED**

# BRIEF AGENDA FOR THE MEETING OF BOARD OF DIRECTORS BEARING NO. 2/2017-18 TO BE HELD ON FRIDAY SEPTEMBER 8*, 2017*, AT 4:00 P.M. AT 57/2, SITE -IV, INDL. AREA, SAHIBABAD, GHAZIABAD (U.P).

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|  |  |
| --- | --- |
| ***SL. NO.*** | ***ITEMS*** |
|  |  |
| *1.* | *To grant leave of absence.* |
|  |  |
| *2.* | *To take on record the minutes of* the *last meeting of Board of Directors held on May 30, 2017.* |
|  |  |
| *3.* | *To take on record the minutes of the Subsidiary Companies.* |
|  |  |
| *4.* | *To review the minutes of Audit Committee Meeting held on May 30, 2017.* |
|  |  |
| *5.* | *To review the minutes of Independent Directors Meeting held on May 30, 2017.* |
|  |  |
| *6.* | *To review the minutes of Nomination and Remuneration Committee Meeting held on May 30, 2017.* |
|  |  |
| *7.* | *To review the minutes of Stakeholder Relationship Committee Meeting held on May 30, 2017.* |
|  |  |
| *8.* | *To review the minutes of CSR Committee Meeting held on May 30, 2017.* |
|  |  |
| *9.* | *Action taken report on matters arising from the last Board Meeting held on May 30, 2017.* |
|  |  |
| *10.* | *To review the position of Working Capital / Term Loans outstanding as on June 30, 2017.* |
|  |  |
| *11.* | *To review the Forex Exposure Statement for the period ended on June 30, 2017.* |
|  |  |
| *12.* | *To review the performance of Budget V/S. Actual for the Capital Budget & Revenue Budget for the quarter ended on June 30, 2017 and budget for the next quarter ended on September 30, 2017.* |
|  |  |
| *13.* | *To consider and approve the Unaudited financial results for the quarter ended on June 30, 2017.* |
|  |  |
| *14.* | *To consider and approve the closure of bank account no.0341002190010511 with Punjab National Bank, Ghaziabad.* |
|  |  |
| *15.* | *To take note of the compliance certificates under Corporate Governance under Regulation 27 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.* |
|  |  |
| *16.* | *To take note of the current status of NCLT/ legal cases.* |
|  |  |
| *17.* | *To take note of the SEBI circular on disclosure of default in payment of Term loans/Interest.* |
|  |  |
| *18.* | *To review of draft “Limited Review Report” provided by the statutory auditors.* |
|  |  |
| *19.* | *Any other matter with the permission of chair.* |

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